



**Winchester**  
City Council

## Premises Licence

**Premises Licence Number**

PREM500

10/00161/LAPMV

### Part 1 – Premises Details

**Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code**

Matterley Bowl  
Alresford Road  
Winchester  
Hampshire

**Telephone number**

**Where the licence is time limited the dates**

**Licensable activities authorised by the licence**

- a) Plays
- b) Films
- e) Live Music
- f) Recorded Music
- g) Performances of Dance
- h) Anything of similar description to Live Music, Recorded Music or Performance of Dance
- i) Provision of facilities for making music
- j) Provision of facilities for dancing
- k) Anything of similar description to making music or dancing
- l) Late Night Refreshment
- m) Supply of Alcohol

**Times the licence authorises the carrying out of licensable activities**

- a) Plays
- b) Films
- e) Live Music
- f) Recorded Music
- g) Performances of Dance
- h) Anything of similar description to Live Music, Recorded Music or Performance of Dance
- i) Provision of facilities for making music
- j) Provision of facilities for dancing
- k) Anything of similar description to making music or dancing
  - (i) **Monday to Thursday 1100 to 2300**
  - (ii) **Friday to Sunday 1100 to 0400**
- l) Late Night Refreshment
  - (i) **Friday to Sunday 2300 to 0500**
- m) Supply of Alcohol
  - (i) **Sunday to Saturday 0000 to 0000**

**The opening hours of the premises**

n/a

**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

Alcohol is supplied for consumption on the Premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Mr Peveril John Bruce  
Hampage House  
Alresford Road  
Ovington  
Alresford  
Hampshire  
SO24 0HY

**Registered number of holder, for example company number, charity number (where applicable)**

Registered Company Number  
Registered Charity Number

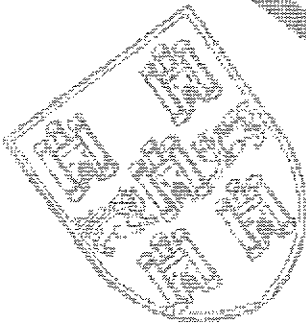
**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Mr Peveril John Bruce  
Hampage House  
Alresford Road  
Ovington  
Alresford  
Hampshire  
SO24 0HY

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal Licence Number	<b>PERS 601</b>
Licensing Authority	<b>Winchester City Council</b>

Head of Legal Services



**Annex 1 – Mandatory conditions**

See attached

**Annex 2 – Conditions consistent with the Operating Schedule**

See attached

Amended on appeal 9 October 2007

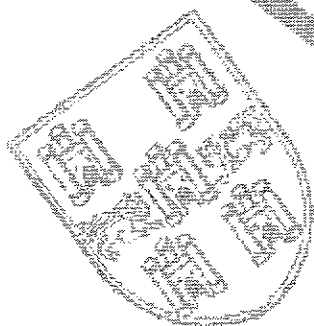
**Annex 3 – Conditions attached after a hearing by the licensing authority**

See attached

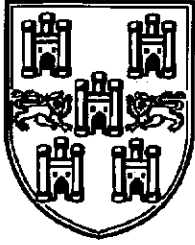
Amended on appeal 9 October 2007

**Annex 4 – Plans**

See attached



Manchester  
City Council

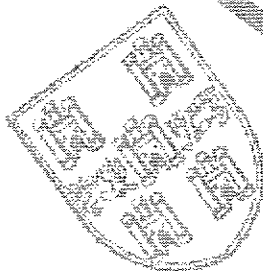


**Winchester**  
City Council

**Conditions Attached to Premises  
Licence**

**PREM 500**

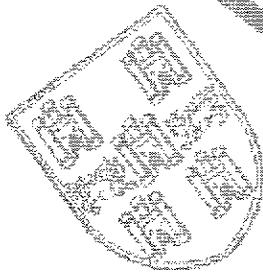
**The Bowl  
Matterley Estate  
Winchester**



## **Mandatory Conditions**

Under the Licensing Act 2003, the following conditions must be imposed on the Premises Licence in any event:-

- M.1. No supply of alcohol may be made under the Premises Licence (a) at a time when there is no designated premises supervisor in respect of the premises licence, or (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- M.2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- M.3. Where individuals are required on premises to carry out licensable security activities under the Private Security Industry Act 2001, they must be licensed by the Security Industry Authority.
- M.4. No film shall be exhibited unless it has received a **U, PG, 12, 15 or 18** certificate from the British Board of Film Classification, or it is a current newsreel which has not been submitted to the British Board of Film Classification. The admission of children shall be restricted in accordance with the recommendations of the British Board of Film Classification.



## All Licensing Objectives

- A.1. This licence shall authorise the relevant licensable activities for a maximum of 14,999 persons on no more than SIX occasions per calendar year.
- A.2. This licence may be used for a maximum of SIX events in any one year which shall include any other event with a premises licence which takes place in the same calendar year.
- A.3. No more than two events shall be permitted to operate under this licence after midnight in any one calendar year. Such events may operate after midnight on Fridays and Saturdays only.
- A.4. The premises user shall comply with all conditions contained in Annexe 2 attached to the Premises Licence. These should be complied with to their full extent unless otherwise agreed by the Licensing Authority.
- A.5. The Premises User shall comply with all provisions of any Event Management
- A.6. No event shall be open to the public for more than four days unless agreed with the Licensing Authority. Events shall be treated as a continuous event unless there is at least 24 hours between them.
- A.7. The Premises Licence Holder shall produce an Event Management Plan (including the site plan required by Condition 8 (Crime and Disorder) below, and inserts listed at the end of the Operating Schedule) which shall be supplied to the Licensing Authority and the members of the Safety Advisory Group no later than 28 days prior to each event, and shall be updated for each subsequent year. No licensable activities for the public shall take place unless the Event Management Plan is agreed by the Licensing Authority.
- A.8. The event organiser shall be available at all times that the licensed site is open to ticket holders. The event organiser shall be based onsite in the Production Office.
- A.9. Safety Advisory Group meetings shall be held to bring together all key event staff and agencies involved in the event and at least six months before the event each year. Multi Agency meetings shall continue throughout the actual event at agreed times and will conclude with a post event debrief.
- A.10. The Premises Licence Holder shall prepare a Traffic Management Plan (TMP) which shall be updated as necessary and shall be inserted into the Event Management Plan at least 28 days prior to each event.

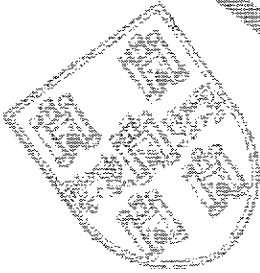
## **The Prevention of Crime and Disorder**

- CD.1. The event organiser shall agree with the Licensing Authority in consultation with Hampshire Constabulary, the number of police officers required at each event, no later than 28 days before the start of the event. No licensable activities shall take place unless suitable arrangements are in place to secure the provision of such numbers of police officers.
- CD.2. If agreed with the Police, a CCTV system with recording facilities shall be operated throughout the event. The recordings shall be retained for a period of 30 days and be made available upon request by the Police. Full details of the proposed system (including contractor, agreed positions, installation, operation, playback facilities and retention of data) shall be submitted to the Licensing Authority no later than 28 days prior to each event.
- CD.3. No licensable activities shall take place unless the Premises Licence Holder agrees with the Licensing Authority, no later than 28 days before the start of each event, the number of stewards required for the event. A schedule of stewards and security personnel shall be made available to the licensing authority no later than 24 hours before the start of licensable activities for the public, such schedule to include the following details: name, date of birth, reference number, location on site and whether or not SIA registered. The schedule shall list the position and numbers of all security and steward personnel on site. If applicable this shall include dedicated teams for the campsites, the arena, the big tops, the perimeter and the car parks. There shall be both static and mobile positions.
- CD.4. All security, stewards, traffic marshals, and fire wardens shall wear high visibility tabards which shall each be uniquely numbered and shall be marked with the appropriate job title. Supervisors or Team Leaders shall be identifiable by their tabards. The tabards shall be marked front and rear. Examples of the tabards shall be submitted to the Licensing Authority 28 days prior to each event.
- CD.5. All security staff and stewards shall be trained, briefed and equipped to a standard that reflects their responsibilities. Details of training shall be available on request.
- CD.6. Company profiles for security and steward contractors shall be available on request.
- CD.7. If applicable the location of the security and steward contractor's offices shall be shown on the site plan.
- CD.8. If applicable, a perimeter fence shall be erected and patrolled by security to ensure that unauthorised access cannot be gained.
- CD.9. Crime prevention advice shall be written in consultation with Hampshire Constabulary and displayed on signage around the site.
- CD.10. If applicable the campsites shall be patrolled by security and stewards and there shall be watch towers with CCTV cameras manned throughout the event.
- CD.11. The Left Luggage Tent shall be situated close to the Arena Entrance and shall be operational 24 hours a day throughout the event. The Left Luggage Tent shall also



act as an onsite Lost Property Service. An address for lost property enquiries post event shall be available and shall be published on the Premises Licence Holder's website.

- CD.12. If applicable the Premises Licence Holder shall prepare a drugs policy for the event which shall be based on three core messages:
- Prevention
  - Drug dealers and users
  - Welfare and treatment
- CD.13. If applicable random searching shall take place at all entrances to the campsites and the arena entrance for offensive weapons or drugs along with other items that are not allowed onsite. The seizure of any property shall be recorded and shall then be passed on to Hampshire Constabulary via security for evidential purposes where appropriate. Searching of persons shall be carried out by members of the same gender. The ticket conditions shall indicate that searching will be carried out and there shall be signage with this message at all entrances.
- CD.14. There shall be a suitable receptacle for the safe retention of illegal substances and Hampshire Constabulary shall be informed so that appropriate disposal can be arranged.
- CD.15. All reasonable steps shall be taken to ensure that no glasses or bottles are allowed inside the arena. Bottle banks shall be located at the arena entrance and plastic containers shall be available for decanting facilities.
- CD.16. If applicable there shall be mobile vehicle units to patrol any volatile areas and to react quickly to reports of incidents. Covert intelligence gathering staff shall be provided to pinpoint groups of potential troublemakers.



## **Public Safety**

### General

- PS.1 The Licence Holder shall notify the Licensing Authority of a future event at least 90 days before each event unless otherwise agreed with the Licensing Authority.
- PS.2. At least 60 days before an event, the Licence Holder shall arrange a meeting with the Licensing Authority and other appropriate bodies to discuss the measures that will be put into place to protect public safety and public nuisance.
- PS.3 The Licence holder shall ensure that the Event Organiser submits an event specific event management plan to the satisfaction of the Licensing Authority at least 28 days prior to each event. The Event Management Plan and associated documentation (including site plan) must be clearly labelled indicating version number and date of publication.
- PS.4 Each event specific event management plan is to include details of the following;
- An event specific risk assessment clearly indicating the nature of hazards arising from the event and the controls which will be implemented to reduce the risks to as low as is reasonably practicable;
- PS.5 The Licence holder will ensure that a site plan(s) is submitted, to the satisfaction of the Licensing Authority, at least 28 days prior to the start of each event clearly indicating the position of the following;
- The site boundaries and entrances and exits to the site (including those for emergency services) which must be clearly labelled;
  - All road and track ways (including emergency routes), car parks and other vehicles compounds;
  - The location of all structures either constructed or brought onto site (refer also to condition);
  - The location of the campsite(s), if appropriate;
  - The location of toilet, shower (if appropriate) and washing facilities
  - Drinking water points and associated pipework including sampling points and soak ways
  - The location of all lighting facilities including those for the event arena, associated walkways and vehicles routes and emergency routes
  - Welfare tent and medical services
  - Generators and other principle electrical connections
  - Fuel stores (refer to condition)
  - Fairground rides
  - Fire fighting equipment and other associated fire fighting provision (refer to condition)
- PS.6 The event organiser shall ensure that the latest edition of the event specific risk assessment is brought to the attention of all staff, contractors and stall holders, performers and other visitors to the event
- PS.7 The Licence holder shall provide full details of the training and experience of the Event Organiser to sufficiently demonstrate their competence to run the event.

- PS.8 The Licence holder shall ensure that all on-site work is monitored by the Event Organiser, Site Manager and Event Safety Co-ordinator and safety inspections are undertaken to ensure maintenance of a safety event.
- PS.9 The Licence holder shall ensure that the Event Organiser has appointed a suitably qualified Event Safety Coordinator. The role of the Event Safety Coordinator shall consist the following;
- (i) Liaison with lead contractors, subcontractors and any self-employed persons to be employed at the venue and ascertain their competence;
  - (ii) assist in the inspection of the venue before and during the event;
  - (iii) assistance in the inspection of all structures and electrical services;
  - (iii) checking and obtaining all relevant safety documentation and certification, safety policies;
  - (iv) advising of any unsafe work or inappropriate systems of work or unsafe equipment observed,
  - (v) assist in the stopping of unsafe work or inappropriate systems of work or the use of unsafe equipment.
  - (vi) To assist the Licensing Authority as directed in fulfilment of the above responsibilities numbered i) – vi)

#### Site entry and exits

- PS.10 The Licence Holder shall ensure that a sufficient number of exit gates of sufficient width are provided dependent on the nature and size of the event having regard to the requirements of HSG195 'The Event Safety Guide'.
- PS.11 The Licence Holder shall ensure that all entrance and exit gates are maintained free from obstructions which may impede the prompt evacuation of the site and/or which may cause a person to slip, trip or fall. Where guy ropes, tents pegs, stakes and similar flank entrance and exit routes they shall be suitably guarded to the satisfaction of the Licensing Authority.

- PS.12 Each gate in use shall be manned at all times during the event.

#### Structures

- PS.13 The Licence Holder shall ensure that the Event Organiser submit to the Licensing Authority documentation for each specific event showing the position of all internal and external structures and including structural drawings and calculations. This shall be inserted into the Event Specific Event Management Plan and be submitted to the Licensing Authority no later than 28 days before the start of each event. No licensable activities shall take place until the structural plans have been submitted to the satisfaction of the Licensing Authority or except with the consent of the Licensing Authority.

- PS.14 The Licence Holder or their suitably qualified representative shall ensure that all structures are erected in accordance with the site plan and associated structural calculations and drawings, except where otherwise agreed to the satisfaction of the Licensing Authority. The Licence Holder must ensure that the checks have been done effectively and have been recorded and these records made available to the Licensing Authority on request. All structures must comply fully with their design criteria before the public are admitted on to the site.
- PS.15 Where the erection of any structure is delayed, the Licensing Authority may direct the Licence Holder that the structure or part thereof be removed from site, if the Licensing Authority are of the opinion that there will be insufficient time conveniently to check the completed structure in accordance with condition PS.13 and for it to be fully inspected by the Licensing Authority and any possible defects or deficiencies remedied in good time before the public are admitted to the site.
- PS.16 The Licence Holder, or nominated representative shall ensure that suitable and sufficient guarding is provided to the superstructure of tented structures, staging areas, king or queen poles, scaffolds or other hazardous areas appropriate to the event, to prevent access by members of the public.
- PS.17 Details of any stands or similar standing or seating provision shall be provided to the Licensing Authority at least 28 days prior to the start of the event and be provided with full structural details. All such structures must comply fully with their design criteria before the public are admitted on to these areas of the site.
- PS.18 Where seating or other structures are to be provided within marquees or buildings they should be so arranged so as to enable prompt evacuation in the event of an emergency.

#### Safety barriers

- PS.19 Where safety barriers are to be provided they shall be suitably designed and installed.

#### Electrical Safety

- PS.20 The Licence Holder shall ensure that all site electrical installations and generators shall be installed and checked by a competent electrician for compliance with the current edition of the regulations for Electrical Installations issued by the Institution of Electrical Engineers, relevant and current British Standards and HSE Guidance Note GS50 (second edition: 1997) and HSG195 "The Event Safety Guide". Any defects shall be properly corrected and an electrical certificate in the form prescribed in the Institution of Electrical Wiring Regulations shall be submitted to the Licence Holder before any member of the public is admitted to the site. All electrical cable runs to areas where the public have access shall be buried or flown and otherwise protected against physical damage including precautions to stop them from being damaged or presenting a tripping hazard.
- PS.21 The Licence Holder shall ensure that the Event Organiser submits an Electrical Completion Certificate, provided by a suitably qualified electrical engineer, to the Licensing Authority prior to the public being allowed entry to the relevant part of the site. The certificate must confirm that the electrical installation is in safe working order

and has been installed in compliance with current electrical safety regulations. Separate certificates shall be provided for each electrical installation on site.

- PS.22 The Licence Holder shall ensure that Portable Appliance Testing ('PAT' testing) has been carried out by all contractors and subcontractors bringing any electrical equipment onto the site. Evidence of this PAT testing must be kept on site by relevant operators and be made available to the Licensing Authority on request.
- PS.23 A sensitive earth leakage protection system (residual current device) shall be installed and maintained as may be reasonably required by the Licensing Authority and the Fire Officer as part of the wiring installation for each electrical circuit. The device shall be designed to operate if the earth leakage current exceeds 0.03 A and shall have a maximum operating time of 30 milliseconds. A test button shall be incorporated.
- PS.24 Where three phase portable generators are used, and it is not possible for Residual Current Devices to be installed, then all steps as may be reasonably required by the Licensing Authority shall be taken to ensure the safety of the public including the provision of an earth spike of sufficient size to take the full load capacity of the generator, and other equipment equal to or better than a suitable earth loop monitor shall be incorporated in the power circuit system.

#### Fuel Provision and Storage

- PS.25 The location of all fuel stores must be agreed with the licensing authority and be provided with bunding to sufficiently contain any spillages and be provided with appropriate barriers to protect against unauthorised access.
- PS.26 The Licence Holder will liaise with the Event Organiser to ensure that each stall requiring use of liquefied petroleum gas is limited to one in use per appliance and one spare for each cylinder required by that particular trader. Spare cylinders shall be stored in a safe and secure storage compound for suitably designed and constructed for the storage of liquefied petroleum gas cylinders. Such storage facilities shall be in provided in accordance with the current LP GAS Association Code of Practice No.7 'Storage of Full and Empty LPG Cylinders and cartridges' and HSG 195 'The Event Safety Guide' and any such other document which amends or updates the same.
- PS.27 The Licence Holder shall ensure that each stall is inspected to ascertain the amount of LPG stored and in use and that the amount of LPG stored shall not exceed that which can be reasonably expected to be used on that stall during the event. (Note: The word stall shall include any vehicle, tent, store or other accommodation used in connection with any business on site)
- PS.28 The Licence Holder shall ensure that any LPG cylinders found at any stall in excess of that which may be reasonably expected to be used during the event are removed from any stall, including at the request of the Licensing Authority, and properly stored in the secure LPG store required in PS.26 above.
- PS.29 Where the event requires other types of fuel to be stored on site adequate procedures and facilities must be implemented to ensure the safe storage and dispensing of this fuel to the satisfaction of the Licensing and Fire Authorities. Details of the arrangements to be implemented for the storage and dispensing of fuels must be submitted to the Licensing Authority at least 28 days prior to the event.

## Waste

- PS.30 The Licence Holder shall ensure that a plan is submitted at least 28 days prior to the start of the event and to the satisfaction of the Licensing Authority, to ensure that sufficient receptacles are provided for the storage of waste on site and including the arrangements for the regular emptying of such receptacles to ensure that waste is not allowed to accumulate and present a fire risk. All waste arising from the event must be disposed of in accordance with existing waste disposal Regulations.
- PS.31 The Licence Holder shall put in place a team of litter pickers to ensure that waste is not allowed to accumulate and present a fire risk.
- PS.32 The Licence Holder shall, at any time during the event shall promptly remove any accumulation of waste which the Licensing Authority consider to be presenting a fire or other risk to public safety.
- PS.33 All clinical waste arising from the event must be stored in appropriate receptacles and disposed of in accordance with existing waste disposal Regulations.
- PS.34 On site refuse collection points shall be sited away from the entertainment arena and any campsite.

## Sanitary accommodation

- PS.35 The Licence Holder shall ensure that the Event Organiser provides a suitable and sufficient number of closets and urinals of an approved type in accordance with the guidance contained within HSG 195 'The Event Safety Guide'. Toilet blocks shall be suitably located to enable ease of access from all parts of the site.
- PS.36 Provision shall be made for the regular emptying of all appliances and tanks used in connection with the provision of sanitary accommodation and washing facilities. All wastewater while on site shall be stored within road tankers and final disposal shall be off site to a location agreed with the Licensing Authority at least 14 days before the event.
- PS.36 Each toilet block shall be continuously attended by at least one dedicated person who shall conduct regular inspections of such units to ensure they remain in a clean and usable state at all times whilst the public are on site.
- PS.38 Suitable and sufficient hand washing facilities of an approved type shall be provided with all sanitary accommodation.
- PS.39 Suitable and sufficient sanitary and washing facilities shall be provided for use by disabled persons, designed to meet the requirements of BS 8300:2001 - Design of Buildings and their Approaches to Meet the Needs of Disabled People, Code of Practice.
- PS.40 Satisfactory illumination shall be provided and maintained for all closets, urinals and water points during the hours of darkness to minimise the risk of a person slipping and tripping.

## Water supply

- PS.41 The Licence Holder shall ensure that a constant adequate and wholesome supply of water is provided and maintained to all areas to the satisfaction of the Licensing Authority. "Wholesome" shall mean of the standard required to meet the Water Supply (Water Quality) Regulations 1989 (as amended) relating to the quality of water intended for human consumption.
- PS.42 An adequate number of drinking water points shall be provided and located to the satisfaction of the Licensing Authority which shall be maintained with unrestricted access
- PS.43 Where appropriate, a constant, adequate and wholesome supply of drinking water from a minimum of two water points, shall be provided in the pit area of each stage and in all areas dependent on the nature of the event. An adequate supply of paper or plastic cups shall be provided. These water points shall not be within reach of the public.
- PS.44 Any containers used for the storage of water must be suitable for use and maintained in a clean condition.
- PS.45 All pipework shall be disinfected prior to delivery to the site and shall be stored in such a way as to prevent recontamination. Provision shall be made for the shock chlorination of the system in situ, which shall be performed immediately on the request of the Licensing Authority.
- PS.46 Water supply pipes shall be protected against damage and where they cross an area with public or vehicular access then they shall be buried. They must not be run in ditches or streams unless staked well clear of any liquid.
- PS.47 The water distribution system shall be fitted with at least four in line isolating valves spread evenly across the pipework system.
- PS.48 Where applicable, the water distribution system shall be pressure fed using in line booster pumps to ensure an adequate pressure is maintained at all times to the tap head.
- PS.49 Separate mains water provision shall be made for exclusive use by the food vendors. This shall be available at least one day before commencement of the event in a location readily accessible by such caterers to ensure maintenance of good hygiene practices.
- PS.50 All wastewater from the public water supply points, shall be discharged to soakaway pits with a minimum volume of 100 gallons. These soakaways shall be suitably located and shall be sufficiently guarded.

#### Onsite Traffic management

- PS.51 All roadways constructed on site shall be of sufficient width and construction to support the potential loads to be transported across them.
- PS.52 A contingency plan must be developed to deal with transport issues arising from prolonged periods of inclement weather leading up and during the event to minimise the risk of vehicles sliding on unstable ground and presenting a risk to the public.

## Fire Safety

- PS.53 The Licence Holder shall ensure that an event specific fire safety plan is submitted to the satisfaction of the Fire Authority at least 28 days prior to the start of the event, detailing the fire safety arrangements that are to be put in place. The plan should include details of fire teams, fire fighting equipment, spotting towers and signage to be implemented and be supported by a site plan.
- PS.54 The Licence Holder shall ensure that the Event Organiser implement a fire safety campaign to the satisfaction of the Fire Authority with emphasis placed on the safe use and disposal of gas cylinders, campfires and the dispensing of fuel (as appropriate)

## Medical Services

- PS.55 The Licence Holder shall ensure that a specific assessment is made for each event to determine the level of medical cover required in accordance with the guidance contained with HSG195 'The Event Safety Guide'. The determined level of medical cover should be provided throughout the duration of the event.
- PS.56 A sufficient number of signs, of suitable size, and illuminated during darkness hours must be provided to ensure ease of access to medical services.
- PS.57 The Licence Holder shall ensure that at all times during the event that access is maintained for emergency vehicles arriving and leaving the site.
- PS.58 A clearly marked area shall be set out in the position shown on the agreed plan to allow for the landing of a helicopter for casualty evacuation or other emergency. The area to be kept clear of parked vehicles and obstructions and to be to the satisfaction of the Licensing Authority.

## Campsites

- PS.59 The campsite, if provided, must be of sufficient size to ensure effective separation of tents and vehicles to minimise the spread of fire.
- PS.60 The campsite must be provided with adequate access routes are provided for emergency vehicles.
- PS.61 The Licence Holder must ensure that adequate management and monitoring of the campsite is undertaken to ensure compliance with conditions PS59, 60 and 62.
- PS.62 No open fires shall be allowed on the campsite(s)

## Lighting

- PS.63 Sufficient lighting, to the satisfaction of the Licensing Authority, shall be provided in all areas to which the public have access and which shall be maintained throughout darkness hours.
- PS.64 An emergency lighting system shall be installed to enable the public to exit marquees or other structures in the event of a power failure to the general lighting system. The



emergency lighting installed must comply with the requirements of BS5266 Part 1: 1988 (or any subsequent amendment or replacement thereof)

#### Stewards and Security

PS.65 A suitable number of appropriately trained stewards and security guards shall be provided in accordance with the guidance contained with HSG195 'The Event Safety Guide'.

#### Communications

PS.66 An effective communications system shall be put in place to the satisfaction of the Licensing Authority to enable communication between the Licence Holder, Event Organiser, Event Safety Coordinator, Licensing Authority, Emergency Services and any other appropriate persons to ensure an effective and coordinated response to be implemented in the event of an emergency. Details of the communications system is to be provided to the Licensing Authority.

#### Lasers

PS.67 If lasers are to be used on site, then a suitably qualified laser safety officer shall be appointed by the Licence Holder. HS(G)95 'The Radiation Safety of Lasers used for Display Purposes' and HSG 195 'The Event Safety Guide'. The Licence Holder shall arrange for the operator to meet with the relevant officers from the Licensing Authority at least 14 days prior to the event, to discuss and agree any issues arising from any operation of laser equipment at the event.

PS.68 The use of any laser shall follow the advice given in the Health and Safety Executive Guidance HS(G)95 'The Radiation Safety of Lasers used for Display Purposes'. Any water supply system to be used for cooling lasers shall be in addition to that provided in compliance with condition E 1 (i).

PS.69 A risk assessment for the use and operation of any lasers to be used on site, together with the technical information relevant to comply with HS(G)95 'The Radiation Safety of Lasers used for Display Purposes', shall be provided to the Licensing Authority not less than 28 days prior to the use of any laser on site.

PS.70 Where outdoor display lasers are used, the Civil Aviation Authority and the Police must be notified 28 days in advance of the event.

#### Special Effects – Smoke and Fog

PS.71 Such effects will only be permitted if they are provided from either solid carbon dioxide (dry ice), liquid nitrogen, fog machines or portable carbon dioxide extinguishers. Care will be taken that equipment is placed, sited or used in such positions to ensure that there is no risk of burns to visitors, performers, artistes, technical crews or other persons, or any risk of any unacceptably high concentrations of gases which could cause asphyxiation.

PS.72 All smoke/fog machines shall be positioned away from exit routes and protected from unauthorised interference.

- PS.73 The volume of smoke shall be kept to a minimum so as not to affect the escape routes, cause obstruction of exit signs or cause false alarms in any smoke detection system.
- PS.74 All smoke/fog machines shall be controlled by a competent operator at all times, following the instructions given by the smoke machine's manufacturer and in accordance with HSG 195 'The Event Safety Guide' and HSE Guide 'Smoke and vapour effects used in entertainment'

#### Strobe Lights

- PS.75 All strobe light effects must be operated on a flicker rate of not more than 4 flashes per second.
- PS.76 Where more than 1 strobe light is in use, the flashes must be synchronised. The Licence Holder is advised that continuous operation of strobe lighting for long periods should be avoided.
- PS.77 Where strobe lights are in use warning notices of their use must be conspicuously displayed at the entrance to the event or in the ticket/programme. Siting of strobe lights must be in accordance with HSG 195 'The Event Safety Guide'
- PS.78 Stewards in areas where strobe lighting is used must be trained in dealing with persons suffering from epileptic fits.

#### Ultraviolet Light

- PS.79 Ultraviolet lamps are only to be used strictly in accordance with the manufacturers instructions.
- PS.80 Exposure of performers and staff to ultraviolet lamps must be kept as low as reasonably practicable and no lamps are to be used which do not incorporate a UVB filter either integral with the lamp (double skinned lamp) or in the lamp housing. Lamps must not be used if the outer skin is broken or the filter is missing from the lamp housing

#### Fairground Details

- PS.81 The Licence Holder shall furnish to the Licensing Authority, not less than 28 days prior to the event, a list of all fairground rides, sideshows and similar attractions to be available during the event. The list shall show the nature of the attraction together with the names and addresses of the respective operators.
- PS.82 All attractions shall comply with the Health and Safety Executive's guide HSG 175 "Fairgrounds and Amusement Parks - Guidance on Safe Practice" and associated documents.
- PS.83 All relevant maintenance, inspection, test and insurance certificates and records for each attraction shall be held on site and made available to any authorised officer of the Licensing Authority on request.

## Fireworks/ Pyrotechnic Displays

- PS.84 If fireworks displays are to be provided, then a competent display operator must be appointed by the Licence Holder.
- PS.85 The storage and operation of fireworks /pyrotechnics must follow the advice given in HSG 195 'The Event Safety Guide', HSG 123 'Working together on Fireworks Displays' and British Standard 7114:1988.
- PS.86 For fireworks displays, the technical information required by HSG123 including a site plan and measurements shall be provided to the Licensing Authority not less than 28 days prior to the event.
- PS.87 For pyrotechnic stage displays, the Licence Holder shall provide details of the quantity, type, description and effect not less than 7 days prior to the use of any pyrotechnic on site (or by arrangement, by such later date as may be agreed).

(Note: 'Fireworks displays' are defined as entertainment in their own right, 'pyrotechnic stage displays' are used to enhance a particular scene or song or to draw the audience's attention to or from a part of the stage set.)

## Welfare Facilities

- PS.88 A suitable no and size of tents, to be agreed with the Licensing Authority, shall be provided as chill out/ warm rooms for each event if applicable.

## Traders

- PS.88 Details of all traders to be provided to the Licensing Authority no less than 28 days before each event. These details are to include contacts, nature of business and current food registration (where appropriate)

## Miscellaneous

- PS.89 The Licence Holder must ensure that all animals are removed from the event site, including campsite areas, at least three weeks prior to the start of any event.
- PS.90 No animals, other than guide dogs, helper dogs and dogs from enforcement agencies are to be allowed onto the site.
- PS.91 The Licence Holder will not permit, or allow the Event Organiser to permit any ear piercing, tattooing or other form of skin piercing on the site.
- PS.92 The Licence Holder shall not permit, or allow the Event Organiser to permit any activity which involves members of the public inhaling gases.

## Public nuisance conditions

- PN.1. Noise levels from the event shall not exceed the following :
- (i) Between the hours of 12 noon and 2300 noise levels from the event shall not exceed 55dB  $L_{Aeq(5mins)}$  and between the hours of 2300 and 0800 on the following day, noise levels shall not exceed 45dB  $L_{Aeq(5mins)}$  as measured at a distance of 1m from the façade of any noise sensitive dwellings.
  - (ii) In addition in the frequency range of 63 and 125 Hz noise levels shall not exceed 65dB (L) as measured at 1m from the facade of any noise sensitive dwelling.
- PN.2. The sound systems of the principal stages shall be available for testing by the Licensing Authority at least 24 hours before the event. All testing of amplified equipment before the event shall be by prior agreement with the Licensing Authority.
- PN.3 The Premises Licence Holder shall employ a team of suitably qualified Noise Consultants to monitor on site and off site noise.
- PN.4. Unrestricted access to the sound mixing positions and backstage areas of all stages shall be allowed at all times to the Licensing Authority for the purpose of sound level measurements and communication with the mixing engineer(s).
- PN.5. The Licence Holder shall provide sound level monitoring equipment to IEC Type 1 Standard at the all stage sound mixing positions and sound levels set by the Licensing Authority at these positions shall be adhered to. The sound level equipment shall be set up so as to display  $L_{Aeq,1min}$  and the positioning of the equipment shall be in agreement with, and approved by, the Licensing Authority.
- Levels will be set prior to the event during the sound test, but the Licensing Authority reserves the right to alter the set levels if this is found necessary in order to prevent a noise nuisance and/or to ensure compliance with Condition PN 1.
- PN.6. The Licence Holder will effect full control over the public, organisations and traders on the site where amplified music is being played or other noise is generated. On receipt of a written request from the Licensing Authority, the Licence Holder shall arrange for the noise level to be reduced or noise source eliminated if, in the opinion of the Licensing Authority, a noise nuisance is likely to be caused.
- PN 7. A plan showing the layout and direction of all stage loudspeakers and mixing desks shall be submitted to the Authority at least 28 days prior to the event. The plan should include a schedule of amplification equipment to be provided on site including any equipment associated with sponsor activities or trade stands.

PN.8. The Licence Holder shall ensure that amplification equipment is not brought into the site unless:-

- a. it is for use as part of regulated entertainment;
- b. it is for the use of authorised traders for the sole purpose of providing background music to their stall or fairground attraction.

PN9. The Licence Holder shall deploy a minimum of 2 teams of security personnel for the duration of the event for the sole purpose of patrolling the site to monitor for unlicensed events taking place or about to take place.

Upon discovery of such activities or equipment not as described in Condition PN.7, the Licence Holder shall arrange for the amplification equipment to be confiscated immediately or, if not possible, at the earliest reasonable opportunity.

The Licence Holder shall similarly arrange for confiscation of equipment in the case of traders where, in the opinion of the Licensing Authority, a noise nuisance is being or likely to be caused.

PN.10. Any outdoor stage shall cease operating at 2300 and will not be used for the remainder of the event, unless otherwise agreed with the licensing authority at least 28 days prior to the event. (Minor variation 15 February 2010)

PN.11. The Licence Holder shall maintain adequate and sufficient control over all performers taking part in the event (including the inclusion of appropriate terms in any agreements between the Licence Holder and such performers) so as to ensure that all performers comply with the noise conditions specified within these conditions.

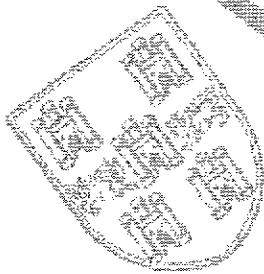
PN.12. The Licence Holder shall ensure that the principal performer(s) for the event completes its performance prior to 2300.

PN.13. Rehearsals and sound checks are permitted only between the hours of 0800 and 1800hrs, unless otherwise agreed by the Licensing Authority.

PN 14. The Licence Holder shall exercise effective control over the noise generated by any fairground attractions.

## **THE PROTECTION OF CHILDREN FROM HARM**

- PCH.1. The event organiser shall prominently display notices at the point of sale that state "It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 Licensing Act 2003".
- PCH.2. Bar staff shall ask for proof of age ID whenever the customer appears to be under 18.
- PCH.3. No person under 18 may serve alcohol.
- PCH.4. Soft drinks and free drinking water shall be available onsite as an alternative to alcohol.
- PCH.5. No person under the age of 16 years of age shall be permitted on the premises unless accompanied by an adult.



Winchester  
City Council

**HAMPSHIRE CONSTABULARY**

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**RESTRICTED****NEW GRANT OR VARIATION OF PREMISES LICENCE  
OR CLUB PREMISES CERTIFICATE  
FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY**

Before completing this form please read the guidance notes on page 3.  
Once completed please send your representation form to your local Licensing Authority.  
You must keep a copy of the completed form for police records.

**Hampshire Constabulary wish to make a representation(s) regarding the grant or variation of a  
Premises Licence or Club Premises Certificate issued under the Licensing Act 2003.  
These representations must be made within 28 days**

<b>Postal address of premises or club premises:</b>			
Matterley Bowl Alresford Road			
<b>Post town:</b>	Winchester	<b>Postcode:</b>	

<b>Name of premises licence holder or club holding club premises certificate (if known)</b>
Mr Peveril Bruce : Premises 500

**Police Details**

**Hampshire Constabulary is a responsible authority.**

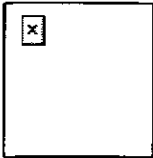
<b>Name and address:</b>
Winchester Police Station North Walls Winchester SO238DW

**This application to object relates to the following licensing objective(s)**

- |   |                                     |
|---|-------------------------------------|
| 1) The prevention of crime and disorder | <input checked="" type="checkbox"/> |
| 2) Public safety                        | <input checked="" type="checkbox"/> |
| 3) The prevention of public nuisance    | <input type="checkbox"/>            |
| 4) The protection of children from harm | <input checked="" type="checkbox"/> |

*Please select  
one or more  
boxes*

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# HAMPSHIRE CONSTABULARY

## RESTRICTED

### NEW GRANT OR VARIATION OF PREMISES LICENCE OR CLUB PREMISES CERTIFICATE FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY

**State the ground(s) for representation** *(please read guidance notes 1 & 2)*

Hampshire Constabulary wish to make representation to this Premises Licence. This is due to the unacceptable level of incidents arising from when it was used in conjunction with the GE Events Premises Licence :548 for the 'Glade' Music festival in 2009.

Due to the high levels of crime last year it was clear that there was inadequate security on site. Therefore it is necessary for the Police to have a condition relating to Special Police Services to ensure that the organiser meets their obligations to prevent crime and disorder, maintain public safety and protect children from harm.

It is clear that any CCTV that was in place last year was inadequate as it did not assist with Police investigations into the crimes committed as detailed below. Therefore a strengthening of the CCTV condition is necessary.

There is evidence that a number of people had to be treated for illness brought on by the use of "legal highs" and this coupled with the highly publicised recent deaths of young people taking legal highs has led to us requesting conditions to prevent these from being sold or allowed at this event.

The controls over the consumption and possession of alcohol by persons under the age of 18 years were also weak. There is evidence from Police officers attending last years festival that there were a lot of persons who were very drunk. For this reason we are seeking conditions to reduce the likelihood of underage obtaining alcohol and the promotion of the Hampshire Police Challenge 21 scheme.

It is clear from the current licence that there are inadequate conditions to promote the Public Safety objectives, for example there is no mention of an emergency situation procedure.

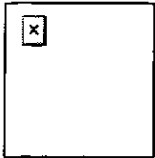
We are seeking to amend some of the time scales for submission of Event Management Plans and notification of when events are to be held, details on staffing numbers and how they will be used to promote the 4 licensing objectives. This will allow the Police and Local Authority to effectively respond to the Event Management Plan and provide proper advice and guidance to the organisers to promote the 4 licensing objectives.

During this 4 day Event that ran from the 16<sup>th</sup>-19<sup>th</sup> July there were in excess of 70 crimes recorded by the Police.

These crimes consisted of a variety of offences including assaults, robbery, burglary, theft and drugs. Out of these crimes, 65 were classified as theft offences. Theft from motor vehicles accounted for

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51% (33)of all thefts and theft from tents 32%. Supporting documentation will be available if required.

We believe that the existing Licence conditions need additions, amendments and strengthening . This will enable the Safety Advisory Group ( SAG ) and Police to effectively manage large events to comply with the Licensing Objectives. Unfortunately this inbalance was highlighted at 'Glade' last year and representation has now been made to rectify this through the Review procedure..

Please note we are not making comment on Public Nuisance, as the lead Agency is the Enviromental Health Dept at Winchester City Council.

For clarity all wording within brackets ( ) in this Representation refer to the sections that require attention and are within the existing Premises Licence. (Page 1-7 of our Representation.). We are seeking these parts to be amended, or for additional wording to be included within the Licence.

From page 7 -11 of our Representation we have included additional conditions for consideration by the Licensing Sub Committee.

**State any conditions that the Police seek to negate the need for a hearing**

If our full proposals are accepted the Representation by Hampshire Constabulary would be withdrawn.

-----All Licensing objectives-----

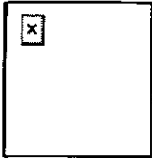
A.4. The premises user shall comply with all conditions contained in Annexe 2 attached to the Premises Licence. These should be complied with to their full extent.( unless otherwise agreed by the Licensing Authority).

REMOVE ALL IN BRACKETS A.4 IN THIS SENTENCE

A.6. No event shall be open to the public for more than four days ( unless agreed with the Licensing Authority, Hampshire Police and the Safety Advisory Group). Events shall be treated as a continuous event unless there is at least 24 hours between them.

REMOVE ALL IN BRACKETS A.6 IN THIS SENTENCE

A.7. The premises licence holder/event organiser shall produce an initial event management plan



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(EMP), including a noise management plan and a traffic management plan. This EMP must be submitted at least 3 Months before the commencement of the event. The event management plan must include details of the number of stewards/security staff and SIA approved staff, and their respective roles. The final version shall be submitted to the safety advisory group (SAG), including to the Police licensing officer and Police Operations department Central Hampshire Operational Command Unit, based at Fareham, no later than 28 days prior to the start of any licensable activity. This condition will apply except for certain event types, which will be at the discretion of the Licensing Authority and in full agreement with the Safety Advisory Group

DELETE EXISTING A.7 CONDITION AND REPLACE WITH NEW

-----

A.9. Safety Advisory Group meetings shall be held to bring together all key event staff and agencies involved in the event and at least six months before the event each year. Multi Agency meetings shall continue throughout the actual event at agreed times and will conclude with a post event debrief.

DELETE A.9 COMPLETELY

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A.10. The Premises Licence Holder shall prepare a Traffic Management Plan (TMP) which shall be updated as necessary and shall be inserted into the( Final )Event Management Plan at least 28 days prior to each event.

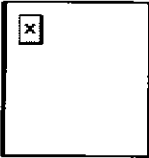
ADD FINAL A.10 (in Brackets)

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-----ANNEX 2 -----

CD.2. Unless it has been agreed by the Police in writing that CCTV it is not required, then no later than 3 months prior to any event, the Premises licence holder/Event organiser shall submit full details of any CCTV system that is proposed, as part of the Event Management Plan (EMP). The recordings shall be retained for a period of 30 days. Full details of the proposed system should include any contractor, agreed positions, installation, operation, playback facilities and retention of data. No licensable activity to take place until the CCTV system is agreed to the satisfaction of the Police in writing, no later than 28 days prior to the event. Any CCTV images must be provided to Police or Local Authority Officers on demand and must be capable of being viewed on any Windows based computer without the need for additional software.

AMMEND CD.2 WITH NEW WORDING



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CD.3. No licensable activities shall take place unless the event organiser agrees with the Licensing Authority/Safety Advisory Group, no later than 28 days before the start of each event, the number of stewards and security personnel required for the event and has received such agreement in writing. The number of appropriately trained stewards and security guards shall be provided in accordance with the guidance contained within 'The Event Safety Guide' or similar unless otherwise agreed.

A schedule of stewards and security personnel shall be made available to the licensing authority no later than 24 hours before the start of licensable activities for the public, such schedule to include the following details: name, date of birth, reference number, location on site and whether or not SIA registered. The schedule shall list the position and numbers of all security and steward personnel on site. If applicable this shall include dedicated teams for the campsites, the arena, the perimeter and the car parks. There shall be both static and mobile positions.

All Stewards to wear High visibility jackets/tops that are of a different colour to any SIA registered staff.

AMMEND CD3 WITH NEW WORDING

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CD.8. If applicable (as deemed by the Safety Advisory Group), a perimeter fence shall be erected and patrolled by security to ensure that unauthorised access cannot be gained.

INSERT NEW WORDING CD.8 (In Brackets)

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CD.10. If applicable (as deemed by the Safety Advisory Group), the campsites, (car park, or event arena) shall be patrolled by security and stewards and there shall be watch towers with CCTV cameras manned throughout the event.

INSERT NEW WORDING CD.10 (In Brackets )

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CD.12. If applicable (as deemed by the Safety Advisory Group, the event organiser shall prepare a drugs policy for the event which shall be based on three core messages):

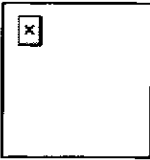
Prevention

Drug dealers and users

Welfare and treatment

(This Policy must be submitted as part of the Event Management Plan and agreed by Police at least 28 days before any event.)

INSET NEW WORDING CD.12 (in Brackets )



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CD.13.If applicable (as deemed by the Safety Advisory Group) random searching shall take place at all entrances to the campsites and the arena entrance for offensive weapons or drugs along with other items that are not allowed onsite. The seizure of any property shall be recorded and shall then be passed on to Hampshire Constabulary via security for evidential purposes where appropriate. Searching of persons shall be carried out by members of the same gender. The ticket conditions shall indicate that searching will be carried out and there shall be signage with this message at all entrances.

INSERT NEW WORDING CD.13 (In Brackets)

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CD.15.All reasonable steps shall be taken to ensure that no glasses or bottles are allowed inside the event site. This would prevent the possibility of them being used as weapons. Bottle banks shall be located at the event site entrances to facilitate this rule. These must be sited away from residential properties / campers to prevent noise nuisance and plastic containers shall be available for decanting facilities.

AMMEND WORDING CD15

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CD.16.If applicable ( as deemed by the Safety Advisory Group )there shall be mobile vehicle units to patrol any volatile areas and to react quickly to reports of incidents. Covert intelligence gathering staff shall be provided to pinpoint groups of potential troublemakers.

INSERT NEW WORDING CD.16 (In Brackets )

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-----Public Safety-----

PS.1 The Licence Holder shall notify the Licensing Authority of a future event at least (6 months) before each event unless otherwise agreed with the Licensing Authority( in consultation with the Safety Advisory Group).

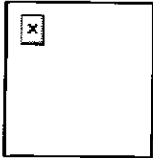
INSERT WORDING PS.1 (In Brackets )

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PS2. At least 60 days before an event, the Licence Holder shall arrange a meeting with the Licensing Authority and other appropriate bodies( including the Safety Advisory Group) to discuss the measures that will be put into place to protect public safety and public nuisance.

INSERT WORDING PS.2 (In Brackets )

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PS.3 The Licence holder shall ensure that the Event Organiser submits an event specific event management plan to the satisfaction of the Licensing Authority (in line with all other time scales set out within this licence) prior to each event. The Event Management Plan and associated documentation (including site plan) must be clearly labelled indicating version number and date of publication.

INSERT WORDING PS.3 (In Brackets ).

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PS.5 The Licence holder will ensure that a site plan(s) is submitted (as part of the final event management plan), to the satisfaction of the Licensing Authority, at least 28 days prior to the start of each event clearly indicating the position of the following;

The site boundaries and entrances and exits to the site (including those for emergency services) which must be clearly labelled;

All road and track ways (including emergency routes), car parks and other vehicles compounds;

The location of all structures either constructed or brought onto site (refer also to condition;

The location of the campsite(s), if appropriate;

The location of toilet, shower (if appropriate) and washing facilities

Drinking water points and associated pipework including sampling points and soak ways

The location of all lighting facilities including those for the event arena, associated walkways and vehicles routes and emergency routes

Welfare tent and medical services

Generators and other principle electrical connections

Fuel stores (refer to condition

Fairground rides

Fire fighting equipment and other associated fire fighting provision (refer to condition

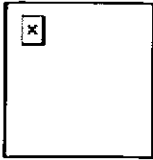
INSERT 'AS PART OF THE FINAL EVENT MANAGEMENT PLAN ( In brackets)

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PS.10 The Licence Holder shall ensure that a sufficient number of exit gates of sufficient width are provided dependent on the nature and size of the event having regard to the requirements of HSG195 'The Event Safety Guide' (or similar unless otherwise agreed.)

INSET WORDING PS.10 (In Brackets)

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-----THE PROTECTION OF CHILDREN FROM HARM -----

PCH.2.Bar staff shall ask for proof of age ID whenever the customer appears to be under (21).

CHANGE PCH.2 18 TO 21 (in Brackets)

\*\*\*\*\*In addition to the above the following conditions would be sought at a Licensing Hearing to promote the Four Licensing Objectives:\*\*\*\*\*

Due to the fact that the entire site which is a considerable area, is Licensed for Licensable Activities, the Police would seek a condition: "That as part of the initial event management plan, the event organisers submit a plan of the site, showing clearly where the actual Licensable Activities are taking place. This area to be fenced with controlled access and egress." This would be a general licensing objective to promote all four licensing objectives. Thereafter the following is sought to promote those licensing objectives listed:

\*\*\*\*\*CRIME AND DISORDER\*\*\*\*\*

1. The Premises Licence Holder/Event Organiser and Hampshire Constabulary shall agree a Statement of Intent setting out their respective responsibilities of the event.

The police will carry out a risk assessment of the event in accordance with the event management plan and traffic management plan.

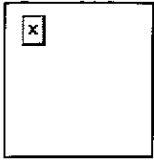
If it is deemed by Police that additional police resources are required for this event, the event organiser shall be provided with details within 21 days of receipt of the event management plan and associated documents.

The Premises Licence Holder/Event Organiser should enter into negotiations with the police to agree the required level of Special Police Services. The Police may then submit a final amended report.

Before any licensable activity takes place, the event organiser must submit a request in writing to the Police for Special Police Services as detailed in the final police report. This request must include the agreement to pay for such Special Police Services no later than 28 days prior to the commencement of the event.

(This condition ensures appropriate resources are provided for the Prevention of Crime & Disorder and Public Safety objectives.)

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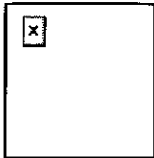
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2. All SIA registered staff to wear High visibility jackets/tops and the relevant SIA licence to be on display at all times throughout any event.
3. Male and Female SIA staff to be present on all ticketed entrances and exits throughout any event as deemed by the Safety Advisory Group.
4. Random searching shall take place at all ticketed entrances to the event site for offensive weapons, drugs and alcohol along with other items that are not allowed on site. It will be a condition of entry to the site that members of the public agree to be subject to such searches as deemed by the Safety Advisory Group.
5. There will be no 'legal highs' (these are defined as any herbal or chemical based substance which when consumed create an altered state of mind and various states of euphoria , elation, rapture, exhilaration or despair, anguish, despondency, gloom or similar altered mind states associated with known controlled drugs or pseudo drugs but not Alcohol, tea, caffeine based products, tobacco or any prescription medicine,) allowed on site, these to include any gas canisters unless for the purpose of cooking or lighting. (Reinforces PS 92 of original licence.)
6. There shall be suitable receptacles for the safe retention of illegal substances at each entrance and exit and Hampshire Constabulary shall be informed of such arrangements so that appropriate disposal can be arranged.
7. An interlocking 6ft heras type perimeter fence shall be erected and maintained as a minimum and patrolled by security personnel to ensure that unauthorised access onto the site cannot be gained as deemed by the Safety Advisory Group. .
8. With the exception of authorised traders, no alcohol should be allowed, to be taken on to the site at any time. Alcohol purchased within the site may not be taken off site at any time.
9. No irresponsible drinks promotions/discounts shall be allowed at any event in accordance with the British Beer and Pub Association guidance on responsible promotions.
10. All sales of alcohol and any other drinks to be provided in polycarbonate or similar non-glass drinking vessels and all glass bottled drinks to be decanted at point of sale.
11. The Designated Premises Supervisor or nominated deputies, being a Personal Licence Holder, shall be present on site throughout any event when alcohol is being supplied under the Premises Licence. Details of the nominated deputies to be provided to the police within 28 days of the commencement of the event and clear signage displaying the name of the Designated Person or Authorised Person should be at any point of sale of alcohol.

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**HAMPSHIRE CONSTABULARY****RESTRICTED****NEW GRANT OR VARIATION OF PREMISES LICENCE  
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1. The provision of an adequate number of illuminated (during hours of darkness,) signed Emergency Exits will be identified in the Event safety Plan and identified on a to Scale site plan which forms part of the Event Management Plan (Cross reference 10 C & D original Licence.)
2. First Aid will be provided on site subject to a risk assessment and identified in the event safety plan.
3. A site evacuation procedure is prepared as part of the event management plan for each event and briefed to Security staff and Stewards.

**4. Communications:**

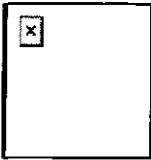
An effective communications system shall be put in place with an identified single point of contact on site to the satisfaction of the Licensing Authority to enable effective communication between the Licence holder, event organiser, event safety organiser, Licensing Authority, Emergency services and any other appropriate persons to ensure an effective and coordinated response in the event of an emergency. Details of the communication system are to be provided to the safety advisory group.

**\*\*\*\*\*THE PROTECTION OF CHILDREN FROM HARM\*\*\*\*\***

1. The Premises Licence holder/Event organiser shall prominently display notices at the point of sale that "It is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 in accordance with Section 149 Licensing Act 2003.
2. Written authority to sell alcohol by DPS/Personal Licence holder shall be given to all bar staff and be available on request to Police or Council Officers.
3. Adequate signage to be displayed in relation to underage sales of alcohol and the "Challenge 21 "

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scheme in all locations relevant to the sale of alcohol.

4. Soft drinks shall be available on site as an alternative to alcohol. Drinking water shall be provided free of charge.

5. No persons under the age of 16 \*\* years of age shall be permitted onto the premises unless accompanied by an adult. Any site / event staff having responsibility for the welfare of children on site must be CRB checked and the EMP should include a plan to deal with all such lost/found children.

\*\* This age would have to increase to 18 if persons attending the event are allowed to bring alcohol into the premises licence site. (As per sect 145/150 Licensing Act 2003)

\*\*\*\*\*In addition \*\*\*\*\*

The current licence, and the planning for this event allows for a perimeter fence containing all of the licensable activities, parking and camping to take place in one open plan field that is within the premises licence. The premises organisers intend to allow attendees to bring in their own alcohol to the event, as well as allowing 16/17 year olds entry without being accompanied by an adult. We believe that this will allow those underage to have uncontrolled access to the supply and consumption of alcohol within the licence which is an offence under section 150 of Licensing Act 2003.

Therefore we have recommended two licence conditions which would negate this concern.

Option 1

A new condition which does not allow anyone attending to take alcohol onto the site, other than authorised traders.

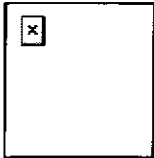
OR

Option 2

A new condition to not allow anyone under the age of 18 to attend the site unless accompanied by an adult.

Either of these options would suffice.

Option 3

**HAMPSHIRE CONSTABULARY****RESTRICTED****NEW GRANT OR VARIATION OF PREMISES LICENCE  
OR CLUB PREMISES CERTIFICATE  
FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY**

The final option, and would certainly be appropriate if this were a fresh licence application, would be that only the arena area where licensable activities actually take place be part of the premises licence. This arena could be fenced off so that camping and car parking is outside, and access/egress points could then be controlled to ensure no alcohol enters the site, and alcohol sales are controlled at the bar.

This is not the preferred option as I am advised this would be opposed by the organisers who want a 'village atmosphere' at their event and would mean considerable changes to their approach and that of our Ops planning team.

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS REPRESENTATION**

**Part 3 – Signatures** *(please read guidance note 3)***Recommendation of Police Officer**

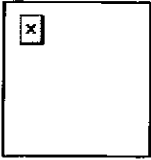
All of the above

**Signature of Police Officer Completing**

Signature: PC 1526 Gary Miller. Winchester District Licensing Officer 1OCU

Date: 29/03/2010

**Recommendation of Police Sergeant****RESTRICTED**



**HAMPSHIRE CONSTABULARY**

**RESTRICTED**

**NEW GRANT OR VARIATION OF PREMISES LICENCE  
OR CLUB PREMISES CERTIFICATE  
FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY**

As Above

**Signature of Police Sergeant**

Signature: PS 1780 Jennings

Date: 29/03/2010

**Decision of Police Licensing Inspector**

As above

**Signature of Police Licensing Inspector**

Signature: pp PS 1780 Jennings

Date: 29/03/10

**NOTES FOR GUIDANCE**

1. The ground(s) for representation must be based on one of the licensing objectives.
2. Please list any additional information or details, for example dates of problems which are included in the grounds for representation if available.
3. The representation form must be signed.

**RESTRICTED**

**John Myall**

---

**From:** David Ingram  
**Sent:** 19 April 2010 13:11  
**To:** John Myall  
**Subject:** Glade Review

John, as per our previous conversation, I can confirm that since my submission of the Environmental Protection Service's noise report, I would like to amend paragraph 6.2. It should now read as follows:

*6.2 Winchester City Council's Environmental Protection Service wrote to fifty two private addresses within two kilometres, twenty eight letters to Parish Council's and Councillors, and a further fifteen letters sent to known complainants from previous Matterley Bowl events. Furthermore a press release was placed in the Hampshire Chronicle. A copy of the letter issued and press release is attached in appendix 1 and appendix 2 respectively.*

I hope this is of help.

Kind Regards

*David Ingram*

Environmental Protection Team Manager  
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## **Environmental Protection Report for the review of the licenses for Matterley Bowl and G Events.**

### **1.0 Introduction**

- 1.1 The site known locally as 'Matterley Bowl' and which is located on the Matterley Estate just to the east of Winchester, forms a natural bowl or amphitheatre. It has for several years, been the chosen location for many large outdoor music events, such as 'Creamfields', 'Homelands' and more recently last year, 'Glade'. These events have varied in size but broadly speaking they have hosted crowds of between ten and thirty thousand people.
- 1.2 The site has been subject to licensing conditions under the previous Public Entertainment Licensing regime mandated under the Local Government (Miscellaneous) Provisions Act 1982 and then more recently under the Licensing Act 2003.
- 1.3 Currently the Matterley Bowl site is subject to two licenses under the Licensing Act 2003, named by the licensing Authority as PREM 500 and PREM 548. The former is held by Peveril Bruce the owner of the land and a latter license held by G Events is for a single annual event of short duration and intended to extend the hours within the PREM 500 license.
- 1.4 Provisions within the Licensing Act 2003 allow 'interested parties' or 'responsible authorities' to apply to the Licensing Authority, for a review of the license and this provision has been exercised by Messrs Beer and Barker. They have expressed concerns over the noise generated by these events, which they maintain are unacceptable and as such the current conditions do not satisfy one of the four licensing objectives namely the prevention of public nuisance.
- 1.5 As the Environmental Protection Service has not submitted an application for review in it's capacity as a 'responsible authority' it does nevertheless accept that the substantive issues outlined in Messrs Beer and Barker's application for review pertains to noise and the prevention of public nuisance. This report is intended to explain the position of the Environmental Protection Service in particular why the current noise conditions are held within both licenses and to deliver some clarity for the benefit of the Licensing Committee and the review hearing.

### **2.0 The application for Review**

- 2.1 The terms of application for the review of both PREM 500 and PREM 548 are essentially the same and relate to the following areas:

- Noise nuisance;
- Proper continuous noise monitoring reporting and enforcement for the duration of the event;
- Lack of communication and information for the surrounding community.

2.2 I will address each relevant area of review application herein referred to as 'the application', and address the points raised, from the perspective of the Winchester City Council's Environmental Protection Service.

### **3.0 Noise nuisance**

3.1 The application maintains that Winchester City Council has not kept to the terms of it's own Licensing Policy and therefore do not meet the terms of it's own licensing objectives contained within Part 4, Section C, Prevention of Public Nuisance.

3.2 In particular the application submits that section C.6 states:

*'Other than in exceptional circumstances the Licensing Authority expects that noise associated with regulated entertainment which takes place between the hours of 23:00 – 09:00 or takes place on a regular basis at any time should be controlled to such a level that the noise will be inaudible at all times inside all noise sensitive properties in the vicinity of the licensed premises.'*

3.3 The application goes on to make the case that events held at Matterley Bowl do not merit 'exceptional circumstances' and the Environmental Protection Service does not wish to make a case to the contrary.

3.4 The Environmental Protection Service would submit that in the past licence conditions have included the criteria of 'inaudibility' inside noise sensitive properties between the hours of 23:00 and 07:00, but that difficulties in assessing such a criteria have merited an alternative approach.

3.5 In using such a criteria, officers are required to gain access to the internal living areas of complainants during times when it is alleged a breach of the condition is occurring. This could be at any time during the event including unsociable hours early in the morning and on several occasions this has resulted in an angry reception, with officers refused entry, thereby preventing the requisite assessment. On one such occasion this also resulted in negative press coverage on how Winchester City Council staff were disturbing people late at night. This indicates that many complainants do not understand that in taking action, Winchester City Council staff are required to gather the evidence first, and under the terms of such a condition, this requires assessment from within the complainants property.

- 3.6 As a result the Environmental Protection Service sought to adopt a different more objective approach that it believed would achieve the same outcome and in doing so consulted with David Leversedge an acoustic consultant with RPS, who has extensive experience in dealing with noise from large outdoor music events. Through this consultation process it was acknowledged that internal 'inaudibility' as a criteria of assessment was in acoustic terms hard to assess, not only for the reasons given above, but because it was considered a very subjective assessment method.
- 3.7 It was also thought difficult to realistically achieve, as external noise transmission over distance can be significantly affected by changeable climatic conditions. So a more prescriptive approach was sought based on existing environmental noise standards and which could be assessed from an external position to the complainants property without the need to disturb them at unsociable hours. It also employs a Type 1 Sound Level Meter, the results from which can be recorded and objectively assessed against the licence conditions prescribed, thereby removing any subjectivity.
- 3.8 Therefore the current conditions draw upon more prescriptive noise levels contained within noise standards as follows:
- PN.1. Noise levels from the event shall not exceed the following :*
- (i) Between the hours of 12 noon and 2300 noise levels from the event shall not exceed 55dB  $L_{Aeq (5mins)}$  and between the hours of 2300 and 0800 on the following day, noise levels shall not exceed 45dB  $L_{Aeq (5mins)}$  as measured at a distance of 1m from the façade of any noise sensitive dwellings.*
  - (ii) In addition in the frequency range of 63 and 125 Hz noise levels shall not exceed 65dB (L) as measured at 1m from the facade of any noise sensitive dwelling.*
- 3.9 These standards are based upon World Health Organisation document 'Guidelines on Community Noise', which prescribes what it considers to be reasonable environmental noise standards and addresses issues of interference with communication, noise induced hearing impairment, cardiovascular and physiological effects, and the mental health effects from noise. However the most relevant aspects in terms of the application are the effects of annoyance and sleep disturbance.
- 3.10 Table 4.1 of the document recommends various environmental noise standards for specific environments. It suggests an average noise level of 55dB  $L_{Aeq (16\ hour)}$  so as to prevent serious annoyance to person occupying an outside living area, i.e. garden, during the day, which by convention is held to be between the hours of 07:00 and 23:00. The standard also suggests an average noise level of 45 dB  $L_{Aeq (8\ hour)}$  for

an outside bedroom environment, with the window open, as being acceptable to prevent sleep disturbance.

- 3.11 It is worth mentioning at this point that the day time standard adopted in the licence are some 10 dB(A) below those recommended in the 'Code of Practice on Environmental Noise Control at Concerts' issued by the Noise Council, and to which Mr Beer refers to in the application. Furthermore, the night time standard is some 20 dB(A) below the Noise Council standards which in acoustic terms is very significant and presents a much higher standard.
- 3.12 In acoustic terms it is recognised by the industry that a partially opened window presents a further noise attenuation of between 10dB(A) to 15dB(A), which at night means with an external standard of 45dB(A), one can reasonably assume an internal level of less than 35dB(A).
- 3.13 British Standard 8223:1999: 'Sound insulation and noise reduction for buildings - Code of practice' provides recommendations for the control of noise in and around buildings. It suggests appropriate criteria and limits for different situations, which are intended to guide the design of new buildings or refurbished buildings undergoing a change of use. Again we can use these standards as a guide on what is considered to be a reasonable internal domestic noise environment. It recommends a reasonable standard for sleeping conditions as being 35 dB  $L_{Aeq,T}$ , and therefore in keeping with standard found in the licence conditions.
- 3.14 In addition to the above  $L_{Aeq}$  noise standards, given the predilection of music festivals to employ music with a heavy base content, and the ability of base frequencies to travel over greater distances, Winchester City Council officers thought it prudent to employ conditions that addressed the base frequency issue. Such prudence is also reflected in the Noise Council's 'Code of Practice on Environmental Noise Control at Concerts', which states that
- 'Assessment of noise in terms of dB(A) is very convenient but it can underestimate the intrusiveness of low frequency noise. Furthermore, low frequency noise can be noticeable indoors. Thus, even if the dB(A) guideline is being met, unreasonable disturbance may be occurring because of low frequency noise. With certain type of events, therefore, it may be necessary to set an additional criterion in terms of low frequency noise, or apply additional control conditions.'*
- 3.15 The guidelines go on to reference a document called 'A study of low frequency sound from pop concerts, J.E.T Griffiths, J. Staunton and S. Kamath (Proc IOA, Vol 15, Part 7, 1993), and suggests that:
- 'A level up to 70dB in either the 63Hz or the 125Hz octave frequency band is satisfactory; a level of 80dB or more in either or those octave frequency bands causes significant disturbance'.*



- 3.16 For it's part Winchester City Council has in addressing the base frequency issue, elected to adopt a more stringent standard of 65dB(L), which is applied at all times during the licensable activities. One should note that (L) means this is measured in the linear and not the 'A' weighted scale, the latter which adjusts the noise measured to best reflect the response of the human ear. Monitoring using the linear scale means that the noise is recorded without any weighting assigned and is therefore a true reflection of the noise energy at any given monitoring position.
- 3.17 I note that the application contests that there is no difference on the base standard before or after 23:00. This is because in applying a reduced  $L_{Aeq}$  standard post 23:00, the reduction in the overall volume will in effect simultaneously reduce the base volumes. It is not expected that sound engineers will seek to maintain the pre 23:00 base levels whilst reducing over all volumes, as this will in effect mean that the base will then excessively dominate and adversely affect the sound quality at source. However, should the Licensing Committee be minded to set meaningful prescriptive post 23:00 base noise standards, then Winchester City Council's Environmental Protection Service would have no objection.
- 3.18 The application goes on to correctly highlight that there was a breach in the licence conditions and despite this no sanctions were taken against the licence holder or the event organiser. This is true, there was a single breach recorded between 22:45 and 23:00 hours on the Sunday during the closing performance of the head line act 'Underworld' and this was determined by Winchester City Council Environmental Health staff at an address on the A31 directly north of the site.
- 3.19 Given that the substantive noise monitoring undertaken during the event did not indicate a wholesale disregard for the noise conditions, that the event organisers were found to be very cooperative leading up to and during the event, and that the breach itself was of short duration, the Environmental Protection Service did not consider the isolated breach to merit 'sanctions'.

#### **4.0 Proper continuous noise monitoring reporting and enforcement for the duration of the event**

- 4.1 The application maintains that the acoustic consultants RPS Planning and Development Ltd are employed directly by the event organiser and cannot therefore be considered impartial. The application further submits that the monitoring undertaken by the consultants was selective, having been undertaken during 'quiet periods', that no report was produced and when breaches occurred no enforcement was taken.

- 4.2 Furthermore the application argues that any consultants must be contracted by Winchester City Council, the costs covered by the event organiser, that all monitoring must be continuous, any breaches rigorously enforced and with substantial fines levied.
- 4.3 Prior to Glade going ahead, the Winchester City Council's Environmental Protection Service worked closely with the event organiser G Events to ensure that all the license conditions were met, one of the most significant of which is that they submit a comprehensive Event Management Plan (EMP). This plan must address all aspects of how the event will be run in compliance with the licence conditions. The overall EMP is comprised of various sub plans, one of which is the Noise Management Plan (NMP). The NMP was submitted by Mr Leversedge of RPS Planning and Development Ltd, several months before the event. Mr Leversedge is known to have considerable experience in managing noise from large out door events, is well known to Winchester City Council from previous events held at the site and is deemed highly competent in the role.
- 4.4 It was agreed during meetings with G Events that they set up a complaint's line the details of which were sent to various local residences that the Environmental Protection Service staff believed may be affected. This list of residences was drawn up based on experience from previous events and additional details can be found in section 6.
- 4.5 The Environmental Protection Service assessed the submitted NMP and was satisfied that it addressed all of its concerns. The NMP engaged the services of a small team of qualified acoustic consultants who maintained a constant presence throughout the event and who undertook proactive and reactive (complaints) noise monitoring on and off the site.
- 4.6 In addition to this Winchester City Council Environmental Health staff were present each evening until between 09:00 and 02:00 to take their own proactive recordings in order to validate RPS data, respond to complaints, liaise with RPS and the event management staff. At no time was there reason to bring into question the competency or impartiality of the consultants.
- 4.7 As already mentioned Winchester City Council staff only recorded one breach of the licence conditions, the visit for which was solicited by a complaint. The Environmental Protection Service does not agree with the submission that self regulation through a third party acoustic consultant is unacceptable. For any given event the licensing objectives remain the responsibility of the licence holder and the event manager not the Local Authority. Should any consultant or contractor be commissioned by the licensing authority then it can be argued that this presents a conflict of interest in the event of non compliance.

4.8 Regards the imposition of substantial penalties for breaches of licence conditions, this is already addressed within the Licensing Act. In effect where there are breaches in licence conditions it is held that the event organiser is running an unlicensed activity and therefore in breach of the Act. Such breaches may be subject to prosecution where the licensing authority believes it is in the public interest to take such action. As stated in paragraph 3.19 the single short term breach was considered insufficient an infraction to merit such action, when assessed in the context of an otherwise well run event.

## **5.0 Duration of the event**

5.1 The Glade Festival ran from the Thursday evening to early the following Monday morning. The application contests that a four day event is too long and should be reduced to two days. The Environmental Protection Service does not propose to give a view on this submission suffice to say the longer an event the more likely it will give rise to annoyance in local communities.

5.2 However it could also be argued that it is feasible to manage a music event in such that way as to ensure that there are 'quieter' evening periods scheduled which do not affect the local community and thereby do not initiate a negative community response.

## **6.0 Lack of communication and information for the surrounding community**

6.1 Winchester City Council's Environmental Protection Service has several years of experience in dealing with open air events from the Matterley Bowl site and is very conversant with the need to keep local communities fully informed. It affirmed the need for community involvement early on in its dialogue with G Events.

6.2 Winchester City Council's Environmental Protection Service wrote to seventy six private addresses, nineteen Parish Council's and Councillors, and issued a press release which was placed in the Hampshire Chronicle. A copy of the letter issued and press release is attached in appendix 1 and appendix 2 respectively.

6.3 The application contends that there were 'around 50 objectors' in attendance at a meeting on the 1<sup>st</sup> September and Cheriton Village Hall. Having been present at the meeting I would say that it was unclear as to whether all or even the majority of those in attendance can be counted as 'objectors' as the meeting was dominated a small yet vociferous minority and notwithstanding no such vote was solicited from the attendees.

- 6.4 One of the outcomes from the Cheriton meeting was an acknowledgment from G Events that additional community consultation was needed and at the meeting they offered to engage with parish councils and schedule a series of open community meetings in advance of the 2010 event. The first of these meetings was held on the 2<sup>nd</sup> February at the Itchen Abbas Village Hall. The meeting was intended to address concerns over traffic management surrounding the event and was attended by G Events, a traffic management consultant working for G Events, an officer from the Environmental Protection Service and several Parish Councillors. A further meeting has been planned for later in May / June to address noise concerns and will be attended by an acoustic consultant commissioned by G Events.
- 6.5 It is therefore the Environmental Protection Service position that there has not been a lack of communication with the community as has been suggested.

**Report prepared for the review hearing by David Ingram, Manager of Winchester City Council's Environmental Protection Service.**



**David Ingram**

**1<sup>st</sup> April 2010**

**Environment**

City Offices  
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Our Ref: Glade/LTR/09  
Enq to: David Ingram  
Ext. N<sup>o</sup>: 2479  
DX No: 120400

1 July 2009

Dear Resident

**Glade Festival Contact arrangements**

You will be aware that the Glade Festival will be taking place this year at Cheesefoot Head (Matterley Basin) from 16th - 20<sup>th</sup> July 2009. The purpose of this letter is to advise you of contact arrangements in case you experience any difficulties during the event.

City Council officers will be on site at times during the event checking compliance with licence conditions including noise, water supplies, food safety, drainage etc. Careful planning has gone into this event and the organiser has been co-operating with the City Council in order to try and prevent any problems whilst it takes place.

If you do experience any issues the event organiser will be providing a direct contact telephone number on site which they believe will ensure that they are able to provide a swifter response. This will be a new initiative and the City Council will be monitoring its impact and the calls received to ensure they are dealt with appropriately. In addition, we will be providing our own contact number which you may use if you feel you would like to contact us direct. However, I would urge you to use the Glade hotline number in the first instance as we are keen to see if this is a more effective means of resolving problems.

As the event takes place over a number of days (including normal working days) listed below are the telephone numbers to be used to report any problems

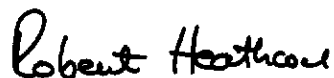
**Glade Hotline (available throughout the event) 01962 841221**

City Council Contact numbers

Thursday and Friday Office hours (0900-1700)	01962 840222
All other times	01962 865407

I hope these new arrangements will help to ensure that the event passes off smoothly.

Yours sincerely



**Head of Environment**

## **DRAFT PRESS RELEASE**

**June 2009**

### Direct contact number a first for music Festival

Residents living near to the Matterley basin in Winchester will be offered improved contact arrangements for the latest music Festival following agreement between Winchester City Council Environmental Health staff and festival organisers regarding ways of ensuring anyone experiencing problems with the event receives a prompt response.

In previous years the City Council has provided its own contact telephone number for any complaints, most of which relate to noise from the site. However, for the first time ever festival organisers will be providing their own number for anyone wishing to report problems direct to them.

Commenting on the development Robert Heathcock, Head of Environment said "We will be on site at times throughout the event and will respond to any major concerns. However, Glade have offered to provide their own hotline in order to avoid the potential for delays in responding to incidents caused by the need to pass information from one individual to another. This is a trial arrangement for this event and will be reviewing its success during the event and in the debrief afterwards. Anyone who still wishes to contact the City Council can do so but the direct number offers the potential for a swifter response.

Luke Piper, Festival Director and Event Manager, of Glade Festival confirmed the new arrangements. "We are committed to making this event run as smoothly as possible and want to minimise the inconvenience to local residents. We will have a team of staff on site to respond to issues and hope that the public will take the opportunity to contact us direct to help us deal with any problems more quickly. We

will be recording the details of any calls received and discussing these with City Council staff. We have used this arrangement before and have found that it is very effective.”

The Glade Festival runs from Thursday 16<sup>th</sup> July – 19th July. Anyone experiencing problems during the event should contact the site on 01962 841221. Anyone wishing to speak to City Council staff should ring 01962 865407 instead.

ENDS



## Glade Festival 2009 Complaints Log

### WCC Noise Complaints Log

No	Date	Day	Time	Details / Action	Complainant	Actions Taken	Visit	Measurments taken
1	17/07/2009	Fri	18:08	Mr Middleton				
2	17/07/2009	Fri	21:15	Mr Middleton		1 Instructions taken that wants a call back post event		
3	17/07/2009	Fri	21:40	Mr Delaissy		2 Called back but was happy to wait past 23:00 should he require any action		
4	17/07/2009	Fri	21:50	Mr Brown		3 Joint visit with RPS. Found to be inaudible (see No 14 below) 4 Did not require a visit at that time, but would call back later should he require a visit		
5	18/07/2009	Sat	14:25	Mr Chesters		5 Called back advice given. Declined a visit at 23:00		
6	18/07/2009	Sat	19:11	Mr Milburn		6 Officers off duty		
7	18/07/2009	Sat	19:45	Cllr Harry Verney		7 Called back and advice given. Wanted complaint recorded		
8	19/07/2009	Sun	01:00	Mrs Jeanette Barker		8 Officers off duty		
9	19/07/2009	Sun	02:44	Mrs Budd		9 Officers off duty		
10	19/07/2009	Sun	02:58	Mr Harris		10 Officers off duty		
11	19/07/2009	Sun	03:02	Mr Scales				
12	20/07/2009	Mon	04:00	Alison Mathews		11 Officers off duty		
13	20/07/2009	Mon	20:00	Nick Smith		12 Called back and advice given. Wanted to know the procedure for reviewing a licence.		
14	20/07/2009	Mon	22:10	Mr Beer		13 Wanted complaint logged but did not want a call back.		
15	20/07/2009	Mon	22:20	?		14 Visited at 22:30, measurements made, breach found	1	1
16	20/07/2009	Mon	22:40	Cllr Harry Verney		6 Visited Cheriton. Music inaudible	1	

## Glade Festival 2009 Complaints Log

### RPS Noise Complaints Log

No	Date	Day	Time	Details / Action	Complainant	Actions Taken	Visit	Measurments taken
17	17/07/2009	Fri	16:45	Richard Delaissy		Visit made - agreed acceptable at that time but would call if still disturbed		
18	17/07/2009	Fri	19:05	Mr Brown		2 post 23:00	1	
19	17/07/2009	Fri	22:15	Mr Beer		3 Visit made - inaudible	1	
20	17/07/2009	Fri	22:25	Sue Eburn		13 Visit and measurement made, within licence conditions	1	1
21	18/07/2009	Sat	07:12	Chris Sparks		15 Visit and measurement made, within licence conditions	1	1
22	18/07/2009	Sat	10:45	Yvonne Vandentleuvel		16 Advice given		
23	18/07/2009	Sat	17:45	Alison Bennet		17 Visit and measurement made, within licence conditions	1	1
24	18/07/2009	Sat	18:05	Yvonne Vandentleuvel		18 Advice given		
25	18/07/2009	Sat	18:10	Clr Verney		17 Visit and measurement made, within licence conditions	1	1
26	18/07/2009	Sat	18:10	Steve Semour		6 Visit and measurement made, within licence conditions	1	1
27	18/07/2009	Sat	18:35	Mrs Thorpe		19 Visit and measurement made, within licence conditions	1	1
28	18/07/2009	Sat	18:10	Mr Milburn		20 Visit and measurement made, within licence conditions	1	1
29	18/07/2009	Sat	19:10	Mr Milburn		5 Passed by only faint base beat audible	1	
30	18/07/2009	Sat	00:47	Anonymous	21			
31	19/07/2009	Sun	02:30	Mr Harris		9 Incorrect post code taken.		
32	19/07/2009	Sun	02:40	Anonymous	22			
33	19/07/2009	Sun	03:00	Richard Scales		10 Visit and measurement made, within licence conditions	1	1
34	19/07/2009	Sun	03:15	Mrs Broker		23 Visit and measurement made, within licence conditions	1	1
35	19/07/2009	Sun	04:40	Mrs Thorpe		20 Visited bass barely audible	1	
36	19/07/2009	Sun	16:40	Mr Beer		13 Visit and measurement made, within licence conditions	1	1
37	19/07/2009	Sun	20:00	Nick Smith		24 Visit and measurement made, within licence conditions	1	1
38	19/07/2009	Sun	22:05	Mr Hawkins		25 Visit and measurement made, within licence conditions	1	1
39	19/07/2009	Sun	22:15	Mr Beer		13 Visit and measurement made, within licence conditions	1	1
40	19/07/2009	Sun	22:20	Mrs Mason		26 Visit and measurement made, within licence conditions	1	1
41	19/07/2009	Sun	22:30	Andrew Black		27 Visit and measurement made, within licence conditions	1	1
42	20/07/2009	Mon	00:25	Charlie Carhett	28			
42	20/07/2009	Mon	01:05	Charlie Carhett	28	Visit and measurement made, within licence conditions	1	1
							<b>22</b>	<b>17</b>

Overall 42 complaints were received from 28 complainants of which 22 visits were made and 17 sets of readings taken.

Only one set of readings were found to be in breach of the licence conditions

# Matterley Estate

Dear Mr Myall

As you know only too well yourself, a great deal of time and effort (from Winchester City Council's experts, other statutory bodies - especially the police, and myself) was spent in the formulation of PREM 500. I believe it to be a good licence which provides for up to six events of differing types a year, its conditions being perfectly adequate, necessary and proportionate. PREM 500 was the result of the experience gained by all the above from the nine years of festivals already then run at Matterley Bowl. We now have a history of twelve years of successful festivals bringing up to a quarter of a million people to the Bowl.

A good deal more time was spent in the months leading up to and during the event Glade 2009 by all the above and the Glade management team in ensuring that the 2009 festival took place within the terms and conditions of PREM 500, resulting in a safe and controlled event that had minimal impact on the local community.

Other than a short technical breach, which was quickly rectified, the whole event was run and monitored within those agreed conditions. I hold the view that that none of the licensing objectives were undermined and were in fact promoted!

The Glade management team has been very professional and I have been, and continue to be, happy working along side them. I'm sure your own officers would agree.

Pevenil Bruce

PREM 500 licence holder.

Hampage House  
Ovington  
Nr. Alresford  
Hampshire  
S024 0HY